



# ***Streamlining Transfer Admission***

GACRAO

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**Georgia Institute  
of Technology**

# Topics for Discussion

- Overview of Georgia Tech
- Undergraduate Admission
- Office of the Registrar
- Office of Success Programs



# Georgia Institute of Technology – Fall 2009

- 20,291 Total Enrollment
- 13,515 Undergraduate Enrollment
- 1764 degree-seeking Transfer Applicants (527 Enrolled)
- Six Colleges – Architecture, Computing, Engineering, Ivan Allen (Liberal Arts), Management, and Sciences

# Transfer Admission

- Traditional & Second Undergraduate
- Partnership Programs
  - Georgia Tech Regional Engineering Program (GTREP – GT Savannah Campus)
  - Regents' Engineering Transfer Program (RETP)
  - Dual Degree
  - Others
- Conditional Acceptance
- Non-Degree (Transient & Special)

# Undergraduate Admission Office

- ~27 Employees in Undergraduate Admission
  - 6 freshman admission counselors
  - 15 operations/clerical staff
  - **Transfer Admission Team**
    - 2 Admission Counselors
    - 1 Transfer Assistant
    - 1 Transfer Credit Evaluator
- Specific Transfer Admission Requirements
  - Required pre-requisite courses by major
  - Total transferable hours
  - Minimum GPA guidelines

# Office of the Registrar

- 25 Employees in the Office of the Registrar
  - Transfer Registrar Team
    - 1 Assistant Registrar for Registration and Records
    - 2 Academic Advisor I Positions
      - Also Responsible for Readmission
    - 1 Part Time Employee
      - Position Shared with Undergraduate Admission
  - Responsibilities
    - Evaluation and Articulation
    - Maintaining Online Equivalency Table
    - Registration

# Office of Success Programs

- FASET Orientation Program
- Fall Orientation in July and August
- Academic Advising
- Registration
- Transfer Assistance Center (TAC)

# Best Practices in Transfer Admission

- Streamline the process by going **green**
  - Eliminate paper → Use of electronic reports
  - *Electronic transcripts*
- Admission decisions
- Transfer credit evaluation
- Orientation & Retention programs
- Non-Degree Admission
- Other opportunities?

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