



The Georgia Association of Collegiate Registrars and Admissions Officers

July 1, 2011

Dear Directors of Admissions, Registrars, and Enrollment Management Officers:

Greetings from your Georgia Association of Collegiate Registrars and Admissions Officers. I am sending you this reminder as the request for your 2011-2012 Institutional Membership Dues. You have been designated as a point of reference for your institution in order to update your institutions contact information and also to process the membership dues invoice. *Please note that this information is being sent to the Registrar & Director of Admissions at each institution. Please work with your counterpart to only submit one form for each institution.*

Great things are currently being planned for 2011-2012! Our fall conference is scheduled for October 9-11, 2011 at Brasstown Valley Resort and Spa, the Mid-year workshop will be held during March in Macon, and plans are being finalized for this year's GACRAO Institute for Strategic Enrollment Management and WEALTH programs! We are continuing to update the GACRAO website and will launch our first newsletter soon!

Enclosed is a membership dues invoice for your institution to complete and submit with payment. If you prefer to pay via purchasing card or credit card, please visit www.gacrao.org and visit the member services section. Membership dues must be received by August 15, 2011 in order to continue active membership, maintain your GACRAO Directory listing, and receive member rates for the annual conference.

A membership directory update form is also attached to this e-mail. Please review your institution's membership directory listing at www.gacrao.org and submit information on employees who should be added/removed from the directory. Thank you for your continued support of your professional association!

If you have any questions, please contact me at 706-667-4095 or email sargo@aug.edu.

Sincerely,

Scott R. Argo
GACRAO Treasurer



Georgia Association of
Collegiate Registrars
And Admissions Officers

INVOICE

Institutional Membership Dues 2011-2012

Please return to:
Scott Argo, GACRAO Treasurer
Augusta State Univ. Admissions
2500 Walton Way
Augusta, GA 30904

GACRAO TAX ID #: 58-2405710

Phone 706-667-4095 Fax 706-667-4355
sargo@aug.edu

Please complete the following information:

Institution:	
Mailing Address:	
Primary Contact:	
Title:	
Phone:	Fax:
Email:	
Institution Web Site:	
Number of Students Enrolled, Fall 2010:	

2010-2011 MEMBERSHIP DUES	DUE DATE
July 1, 2011 - June 30, 2012	Due by August 15, 2011

QTY	DESCRIPTION	UNIT PRICE	TOTAL
Please check one below:	Annual Dues Schedule based on Fall 2010 Headcount:		
	Institutional Membership Dues for enrollment of 1-999	\$50.00	
	Institutional Membership Dues for enrollment of 1,000-4,999	\$100.00	
	Institutional Membership Dues for enrollment of 5,000-9,999	\$150.00	
	Institutional Membership Dues for enrollment of 10,000 +	\$200.00	
	Associate/Individual Dues	\$50.00	
		TOTAL	

Make all checks payable to GACRAO - Return to address above.
PLEASE COMPLETE THE NEXT PAGE- MEMBERSHIP DIRECTORY UPDATE INFORMATION