



The GACRAO Institute for Strategic Enrollment Management (GISEM)

Application

Name _____ Date _____

Address _____

Telephone (_____) _____ Email _____

Institution _____

Institution Type: 4-Year Public TCSG
 2-Year Private

Position Title _____

Total Years in Profession (all institutions included) _____

Core Area: Admissions Records Both

Education: Degree(s), Institution(s): _____

Enrollment Objective (please check one):

- Registered Enrollment Professional Certificate (30-Hour REP Program, vita/resume required)
- REP Exemption as a non-veteran professional (see below for authorization sponsorship)
- Veteran Advance Track Sessions Only (no resume required, non-certificate track)

REP Program Entrance Qualifications

To attend this professional development program, participants must satisfy four criteria or be exempted because of special circumstances.

1. Position of VP, Dean, Registrar, Director, Associate, Assistant, Counselor, Evaluator, or Coordinator
2. Five years experience in the field(s) of Admissions, Recruitment, Registrar, Records, Enrollment Services
3. Minimum of a BA/BS degree from a regionally accredited institution
4. Employed by a GACRAO institution

Certificate/Program Requirements

To complete the REP program and receive the REP Institute Certificate, the following is required.

1. Application with resume/vita accepted by the GISEM steering committee
2. Payment of GISEM registration fee of \$75 at two annual conferences
3. Attendance at 12 GISEM advanced track sessions within 3 years
4. Conduct three six hour documented visits with Registrar and Admissions offices at approved GACRAO campuses

Exemption Sponsorship: Applications for candidates not meeting above criteria may be approved if sponsored by employee's Enrollment Services Director, VP, Dean, College President, GACRAO President or former GACRAO President.

Approved by _____ Title _____

Institution _____

Telephone _____ Email _____

Send to Send to Cynthia Peterson, Dean of Admissions, Piedmont College, cpeterson@piedmont.edu